

Case No. \*  
Dept. \*

**NINTH JUDICIAL DISTRICT COURT, State of Nevada, Douglas County**

Plaintiff:

**FINANCIAL DECLARATION**

\*

**Submitted by:**

Defendant:

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1. **Diligence.** Complete this form to the best of your knowledge after reasonable inquiry. If you have incomplete information, you must communicate with lenders, creditors, or persons who have knowledge of the facts to be disclosed. Thereafter, if you are unable to obtain information or if the information is in the possession of another party, please state this and disclose who may have the information.

2. **Complete in Full.** Answer questions completely, and indicate "not applicable" where needed. **Use additional pages freely.**

3. **Oath.** Date and sign page 3, and have your signature notarized.

4. **Supplement.** You must amend or supplement this document **immediately** if you obtain material information which changes or modifies information previously given. NJDCR 25(e), see NRCP 26(e). Failure to timely amend or supplement may result in sanctions.

5. **Caution.** This document has important legal consequences. Your answers must be carefully considered. You should consult with an attorney if you deem it necessary.

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1. a.  My only source of income is AFDC, SSI, OR GA/GR. (If you check this box, skip to item 8)  
b.  I have applied for AFDC, SSI, or GA/GR.
  
2. I am the parent of the following number of natural or adopted children of this relationship..... \_\_\_\_\_
  
3. a. The children from this relationship are with me this amount of time..... \_\_\_\_\_ %  
b. The children from this relationship are with the other parent this amount of time..... \_\_\_\_\_ %  
c. Our arrangement for custody and visitation is (specify, using extra sheet if necessary) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. My tax filing status is:  single  married filing jointly  head of household  married filing separately.
  
5. My current gross income (before taxes) per month is (specify amount):.....\$ \_\_\_\_\_  
This income comes from the following:  
 Salary (wages): Amount before taxes per month (specify amount):.....\$ \_\_\_\_\_  
 Retirement: Amount before taxes per month (specify amount):.....\$ \_\_\_\_\_  
 Unemployment compensation: Amount per month (specify amount):.....\$ \_\_\_\_\_  
 Worker's compensation: Amount per month (specify amount):.....\$ \_\_\_\_\_  
 Social Security  SSI  Other Amount per month (specify amount):.....\$ \_\_\_\_\_  
 Disability: Amount per month (specify amount):.....\$ \_\_\_\_\_
  
6. I pay the following monthly expenses for the children in this case (please attach receipts):
  - a.  Day care or preschool to allow me to work or to go to school (specify amount):.....\$ \_\_\_\_\_
  - b.  Health care not paid for by insurance (specify amount):.....\$ \_\_\_\_\_
  - c.  School education, tuition, or other special needs of the child (specify amount):.....\$ \_\_\_\_\_
  - d.  Travel expenses for visitation (specify amount):.....\$ \_\_\_\_\_
  
7.  There are (specify number) \_\_\_\_\_ other minor children of mine living with me. Their monthly expenses which I pay are (specify amount):.....\$ \_\_\_\_\_
  
8. I spend the following average monthly amount (please attach proof):
  - a.  Job-related expenses that are not paid by my employer (specify on separate sheet for expenses are paid):.....\$ \_\_\_\_\_
  - b.  Required union dues (specify amount):.....\$ \_\_\_\_\_
  - c.  Required retirement payments (not Social Security or FICA) (specify amounts):.....\$ \_\_\_\_\_
  - d.  Health insurance costs (specify amount):.....\$ \_\_\_\_\_
  - e.  Child support I am paying for other minor children of mine who are not living with me (specify amount):.....\$ \_\_\_\_\_
  - f.  Spousal support I am paying because of a court order for another relationship (specify amount):.....\$ \_\_\_\_\_
  - g.  Monthly housing costs:  rent or  mortgage (specify amount):.....\$ \_\_\_\_\_

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**Step 1:** Are you eligible to use this form? *If your answer is YES to any of the following questions, you may NOT use this form.*

- Are you asking for spousal support (alimony) or a change in spousal support?
- Is your spouse or former spouse asking for spousal support (alimony) or a change in spousal support?
- Are you asking the other party to pay your attorney fees?
- Is the other party asking you to pay that party's attorney's fees?
- Do you receive money (income) from any other source other than the following?
  - Welfare (such as AFDC, GR, or GA)
  - Salary or Wages
  - Disability
  - Unemployment
  - Worker's Compensation
  - Social Security
  - Retirement
- Are you self-employed?

If you are eligible to use this form and choose to do so, you do not need to complete the Financial Declaration (NJDCR 25). Even if you are eligible to use this form, you may choose instead to use the Financial Declaration (NJDCR 25). You may obtain a copy of the Financial Declaration (NJDCR 25) by contacting the Douglas County District Attorney's Office Child Support Enforcement P.O. Box 1240 Minden, Nevada 89423 775-782-9881.

**Step 2:** Supply a copy to the Douglas County District Attorney's Office Child Support Enforcement Office of your three (3) most recent pay stubs. If you received money from other than wages of salary, include copies of the payment notice received with that money. Privacy Notice: If you wish you may cross out your social security number if it appears on the wage stub or other payment notice.

**Step 3:** Supply a copy to the Douglas County District Attorney's Office Child Support Enforcement Office of your most recent federal income tax form.

**Step 4:** Complete this form with the required information. Type the form if possible or complete it neatly and clearly in black ink. If you need additional room, please use plain or lined paper, 8 ½" x 11", and staple to this form.

**Step 5:** Bring the copy of your latest federal income tax return to the court hearing.

**Step 6:** Keep the a copy of the documents for your file.

It is very important that you attend the hearings scheduled for this case. If you do not attend a hearing, the court may make an order without considering the information you want the court to consider. This may result in an order that is not what you want.